

Towyn & Kimmel Bay Town Council

Minutes of the Full Council – (Hybrid Meeting) held on Monday 10th June, 2024 at 7:00pm

Present Cllrs: T Bibby, G Corry, L Gledhill, D Johnson, M Jones, L Knightly, A Macauley (Mayor), B McLoughlin, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

Apologies for absence were received from Cllrs L Formston, B Griffiths & L Griffiths.

2. Declarations of Interest

There were no declarations of interest.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 05/06/24 be approved and signed.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

6. Finance & Governance Toolkit for Community & Town Councils

Resolved that: - A working party is to be set up to review the Finance & Governance Toolkit self-assessment. The Deputy Clerk will email members for their interest in joining the working party and manage the project.

7. Payments & Receipts

Resolved that: - The list of payments and receipts for the period 01/04/2024 to 31/05/2024, which has been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

8. 2024-25 Budget Monitoring Report

Resolved that: - The 3 x 2024-25 year to date budget monitoring reports as at 31/05/2024, including one with explanations for reportable/notable variances, be approved as presented and explained by the Clerk.

9. Bank Reconciliations

Resolved that: - The balances as at 30/04/2024 and 31/05/2024, which have been fully reviewed and signed by the Clerk and Cllr M Jones (Appointed Finance Councillor) be approved as presented by the Clerk, and be signed by the Chairman.

10. 2024-25 Proposed Budget Changes

Resolved that: - The proposed budget changes for 2024-25, be approved as explained by the Clerk.

11. Draft 2023-24 Town Council Annual Report

Resolved that: - The draft 2023-24 Town Council Annual Report be approved.

12. Community Awards

Proposal one – To abolish the Community Awards project for this year and work towards a more meaningful way of gathering nominations for future years.

Proposal two – The Deputy Clerk and Mayor to look into the process of gathering nominations and marketing the event in more depth over the next four to six weeks and feedback to members at the Full Council meeting on the 24th July, 2024 for a decision whether to hold a Community Awards Event in 2024.

Noted that the first proposal was retracted.

Resolved that: - The Deputy Clerk and Mayor to look into the process of gathering nominations and marketing the event in more depth over the next four to six weeks and feedback to members at the Full Council meeting on the 24th July, 2024 for a decision whether to hold a Community Awards Event in 2024.

13. Policies

Resolved that: - The following staff related policies be approved, as presented by the Clerk with no amendments required.

- **Anti-Bullying Policy**
- **Capability Policy**
- **Disciplinary Policy**
- **Flexible Working Policy**
- **Maternity Leave Policy**
- **Paternity Leave Policy**
- **Sickness Policy**
- **Stress Management Policy**

14. 2024 TKBTC Civic Service

Noted that the 2024 Civic Service will be held on Sunday 23rd June, 2024 at Kinmel Bay Church at 2pm. Members were reminded to be seated by 1.45pm.

15. Community Support Expenditure

Noted the updated 2024-25 Community Support Expenditure Report which presently stands at £795.64.

Noted that the Clerk will invite a representative from the Church to the Full Council Meeting in September, 2024 to discuss if support will continue.

16. Solar Panel Annual Maintenance Contract

Noted that the Solar Panel Annual Maintenance Contract has been confirmed by the insurance company as requirement for the cover and a maintenance contract is now in place.

17. Beach of Dreams 2025

Noted that the registration fee of £175 includes access to monthly seminars, a silk pennant to represent the Towyn and Kinmel Bay area, marketing assets and use of the Beach of Dreams Logo.

Proposal – For the Town Council not to be involved in the Beach of Dreams project due to the proposed Sea Defence Improvements which commence in September 2024, and concerns that the sea front/promenade may not be accessible.

Resolved that: - The Town Council will not be involved in the Beach of Dreams project due to the proposed Sea Defence Improvements which commence in September 2024, and concerns that the sea front/promenade may not be accessible.

18. PFR Work Schedule for 2024-25

Noted the updated PFR work related Work Schedule for 2024-25.

Noted that the Clerk has contacted a number of Damp Course Specialists for a quote for the works to resolve the flooding issue within the lift shaft.

19. Conwy County Borough Councillor Updates/Reports

Conwy CBC Councillors had no further updates, as the last meeting was only held on the 5th June, 2024.

Meeting Closed: 7:40

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Signed by the Chair of the next Full Council meeting on 24/07/2024.